Blackboard Collaborate – Connecting to the Session

Blackboard collaborate has a series of setup requirements that a user must meet in order to obtain access to a Blackboard collaborate room.

Please check that your computer meets the minimum requirements by clicking on the link below:

http://support.blackboardcollaborate.com/ics/support/default.asp?deptID=8336&task=knowledge& questionID=1473

In addition, please ensure the following:

- You are using the computer on which you will attend your session.
- Your computer is connected to the Internet and has a stable, reliable connection
- You have a microphone and speakers, preferably a headset.
- You have the appropriate permissions to save files to your computer. If you are unsure, please contact your system administrator.

Internet Explorer

- 1. Click on the Blackboard collaborate link, which is listed on the OVAM website : http://www.onlineveterinaryanatomy.net/online-lectures
- 2. Enter your name, and click Log In.

| Blackboard » collaborate. | | Support |
|--|--|---|
| Session Login Please enter your Name for the session. (Note: The Name may not exceed 64 characters) Name: | | Make the ultimate upgrade. Discover Blackboard Collaborate's key features for Elluminate Livel users. VIEW WEBINAR RECORDING > |
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3. You should now see this screen, which means the session is loading.



Google Chrome

- 1. Click on the Blackboard collaborate link, which is listed on the OVAM website : http://www.onlineveterinaryanatomy.net/online-lectures
- 2. Type your name, and click Log In.

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|--|---|---|
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3. A file will try and download to your computer. Click on Keep.



4. Now you should see a file with the extension .jnlp, click on this. (usually meeting.jnlp)



5. You should now see this screen, which means the session is loading.



FireFox

- 1. Click on the Blackboard collaborate link, which is listed on the OVAM website : http://www.onlineveterinaryanatomy.net/online-lectures
- 2. Enter your name, and click Log In.

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3. This will open a download window, click on Open With and make sure the java file is being opened by "Java(TM) Web Start Launcher". Then click on OK.

| Opening meeting.jnlp | | |
|--|--|--|
| You have chosen to open: | | |
| 🖩 meeting.jnlp | | |
| which is a: JNLP file | | |
| from: https://sas.elluminate.com | | |
| What should Firefox do with this file? | | |
| Open with Java(TM) Web Start Launcher (default) | | |
| | | |
| Do this <u>a</u> utomatically for files like this from for on. | | |
| OK Cancel | | |

4. You should now see this screen, which means the session is loading.



Associating a .jnlp file with Java Web Start Launcher (Windows)

On occasion, users of Blackboard collaborate will have to associate a java file with the java web start launcher – the program that launches the Blackboard collaborate session itself.

This is the most common problem encountered by users of Blackboard collaborate, and is very easy to fix!

1. Go to the folder in which your browser stores downloaded files. (This is typically called "Downloads")



2. Right click on the .jnlp file, and click Properties.

| SpinZip home office licensee Sso 275.27_win7x64 Ana&PhysMoodle2 | Add to: meeting (20).lzh Add to: meeting (20).sqx Add to: meeting (20).zip Add to |
|--|---|
| in ativeplayback (17).jnlp in meeting (22).jnlp in meeting (21).jnlp in meeting (20).jnlp in ativeplayback (16).jnlp in ativeplayback (16).jnlp | Add to archive Add to "meeting (20).rar" Compress and email Compress to "meeting (20).rar" and email Restore previous versions |
| mativeplayback (15).jnlp meeting (19).jnlp meeting (18).jnlp 2BVascHeartFunctionBloodflow (1).swf | Send to Cut Copy |
| Image: 12:12 Date created: 10/05/2013 12:10 | Create shortcut Delete Rename Properties |
| | |

3. Now click on Change.



4. If you see "Java (TM) Web start Launcher" click on this, alternatively click on Browse.

| Open with | X |
|---|-----------|
| Choose the program you want to use to open this file: File: meeting (20).jnlp | |
| Recommended Programs Java(TM) Web Start Launcher Oracle Corporation Other Programs | |
| | |
| | |
| ✓ Always use the selected program to open this kind of file | Browse |
| | OK Cancel |

5. If you have clicked on Browse, click on Local Disk C > Program Files > Java > jre7 > bin and then click on JavaWS.exe

| Open with | | | _ | | | x |
|-------------------|--------|-----------------|-----|----------------------------------|---------------------|-----|
| Organize - New | folde | | | Search bin | 8≡ ▼ 🚺 | 0 |
| Ja FAO | * | Name | | Date modified | Туре | * |
| 🕮 Recent Places | | 🔒 dtplugin | | 21/02/2013 09:55 | File folder | |
| 🝊 SkyDrive | | plugin2 | | 21/02/2013 09:55 | File folder | |
| 퉬 VetLogic | | java.exe | | 21/02/2013 09:55 | Application | |
| | | javacpl.exe | | 21/02/2013 09:55 | Application | E |
| 门 Libraries | | java-rmi.exe | | 21/02/2013 09:55 | Application | |
| Documents | = | 🛓 javaw.exe 🔒 | | 21/02/2013 09:55 | Application | |
| 🁌 Music | | 🛓 javaws.exe 🧲 | | 21/02/2013 09:55 | Application | |
| Pictures | | 📑 jbroker.exe | | 21/02/2013 09:55 | Application | |
| 😸 Videos | | jp2launcher.exe | | 21/02/2013 09:55 | Application | |
| | | 📑 jqs.exe | | 21/02/2013 09:55 | Application | |
| 👰 Computer | | 📑 jqsnotify.exe | | 21/02/2013 09:55 | Application | |
| 🏭 Local Disk (C:) | | 💷 keytool.exe | | 21/02/2013 09:55 | Application | - |
| 🔞 New Volume (D | .) – | • | III | | | • |
| F | ile na | me: javaws.exe | | Programs (*. | exe;*.pif;*.com;*.b | · · |
| | | | | Open | Cancel | |

6. Click on "Java (TM) Web start Launcher" and press OK.

| Open with | X |
|--|-----------|
| Choose the program you want to use to open this file: File: meeting (20).jnlp | |
| Recommended Programs Java(TM) Web Start Launcher Oracle Corporation Other Programs | 、 |
| | |
| ☑ Always use the selected program to open this kind of file | Browse |
| | OK Cancel |

7. When you double click the .jnlp file, it will now open Blackboard collaborate.

